

WEDDING CONTRACT/ BOOKING FORM

Our Wedding Photography Contract is a simple, standard agreement that is designed to protect both the client and the photographer/filmmaker. It specifies the date and time of the wedding, the duration of the photographic coverage, and final product that the client will receive. It specifies the costs the client will pay and when the payments are due and it covers almost all eventualities.

Please insert
couple photo here

Client details:

Wedding date: _____ Ceremony time: AM PM
Ceremony location: _____
Reception location: _____
Partner 1 name: _____ Email: _____ Mobile: _____
Partner 2 name: _____ Email: _____ Mobile: _____
Home address: _____
Preferred delivery address: _____

Wedding package booked: Please tick one

- Cheeky Weekday / Elopement Collection \$650
*Wedding ceremony, family photos, bridal portraits. 1-2 locations. A USB of your wedding. Including all high resolution digital images of your wedding day. Unlimited edited images. Images are produced in colour and black and white. * 2 hour allowance.*
- Digital Princess Collection \$1,650
*Partner 1's preparations at first location, partner 2 at ceremony space before ceremony, the ceremony, family photographs, after the ceremony at locations of your choice, first hour of the reception. A USB of your wedding. Including all high resolution digital images of your wedding day. Unlimited edited images. Images are produced in colour and black and white. *Local rates / up to 6 hour allowance.*
- Digital Diva Collection \$2,400
*Both partner's preparations on location, the ceremony, family photographs, after the ceremony at locations of your choice, cutting of the cake and first dance. A USB of your wedding. Including all high resolution digital images of your wedding day. Unlimited edited images. Images are produced in colour and black and white. *Local rates / up to 11 hour allowance.*
- Hybrid Collection \$2,400
*One wedding professional covering still photography and video footage.
Partner 1's preparations at first location, partner 2 at ceremony space before ceremony, the ceremony, family photographs, after the ceremony at locations of your choice, first hour of the reception. A USB of your wedding photographs. Including all high resolution digital images of your wedding day. Unlimited edited images. Images are produced in colour and black and white. 2 - 4 minute film highlight of your wedding and raw ceremony footage on tripod also provided on USB above. *Local rates / up to 6 hour allowance.*
- Splice Collection \$3,300
*Two wedding professionals working side by side.
FILM HIGHLIGHT: The most captivating moments of your wedding day edited into a stunning highlight reel. Includes coverage from the last hour of the bride getting ready, up until the first hour of the reception. This makes up a 3 - 5 minute highlight reel, shot with up to 2 camera's and delivered to you on-line. Raw footage is available for an extra \$75 (please provide external hard drive. Postage and packaging not included).
PHOTOGRAPHY: Starting with the last hour of the bride's preparations, followed by the ceremony, family photographs, after the ceremony at locations of your choice, then finishing with the first hour of your reception. Images are all edited and produced in colour and black and white. Up to 1,000 images are provided to you on USB. *Local rates / up to 6 hour allowance.*

Additional fees: Please tick if required

- Travel fee if more than 25km from Romana Saeheng HQ (Alexandra Hills) \$2 per km extra
- Crew meal required if staying longer than first hour of reception.
- Optional extra time or second shooter \$150 per hour / per person (minimum 2 hrs for second shooter)

Terms and Conditions

ENTIRE AGREEMENT: This contract contains the entire understanding between ROMANA SAEHENG and the CLIENT. It supersedes all prior and simultaneous agreements between the parties. The only way to add or change this agreement is to do so in writing, signed by all the parties. If the parties want to waive one provision of this agreement, that does not mean that any other provision is also waived. The party against whom a waiver is sought to be effective must have signed a waiver in writing.

DATE RESERVATION: A signed contract and non-refundable reservation fee are required to reserve the specified coverage and more importantly the calendar date of wedding as set by the CLIENT in this contract. Payment of any monies is also considered an agreement to all terms and conditions. The CLIENT understands the current climate in which they are reserving their wedding date.

COOPERATION: The parties agree to cheerful cooperation and communication for the best possible result within the definition of this assignment. ROMANA SAEHENG recommends that the CLIENT designate an 'event guide' to point out important individuals for informal or candid photographs to the photographer during the wedding that they wish to have photographed. The photographer will not be held accountable for not photographing desired people if there is no one to assist in identifying people or gathering people for photographs. ROMANA SAEHENG is not responsible if key individuals fail to appear or cooperate during photography sessions or for missed images due to details not revealed to ROMANA SAEHENG. A safe environment must also be provided. Should ROMANA SAEHENG or any subcontracted vendors under her assign feel unsafe, they reserve the right to terminate services and it will be considered a breach of contract by the CLIENT.

SHOOTING TIME/ADDITIONS: The photography schedule and selected methodology are designed to accomplish the goals and wishes of the CLIENT in a manner enjoyed by all parties. The CLIENT and ROMANA SAEHENG agree that cheerful cooperation and punctuality are therefore essential to that purpose. Shooting commences at the scheduled start time.

HOUSE RULES: The photographer is limited by the guidelines of the ceremony official or reception site management. CLIENT agrees to accept the technical results of their, imposition on the photographer. Negotiation with the officials for moderation of guidelines is client's responsibility; ROMANA SAEHENG will offer technical recommendations only.

COPYRIGHTS: The photographs produced by ROMANA SAEHENG are protected by Federal Copyright Law (all rights reserved) and may not be reproduced in any manner without ROMANA SAEHENG explicitly written permission unless otherwise agreed to. The client may reproduce images for any personal purpose.

MODEL RELEASE: The CLIENT hereby grants to ROMANA SAEHENG and its legal representatives and assigns, the irrevocable and unrestricted right to use and publish photographs of the CLIENT or in

which the CLIENT may be included, for editorial, trade, advertising and any other purpose and in any manner and medium; to alter the same without restriction; and to copyright the same. The CLIENT hereby releases ROMANA SAEHENG and its legal representatives and assigns from all claims and liability relating to said photographs.

LIMIT OF LIABILITY: In the unlikely event that the photographer is injured or unable to photograph the event, ROMANA SAEHENG will make every effort to secure a replacement photographer. If the situation should occur and a suitable replacement is not found, responsibility and liability is limited to the return of all payments received for the event package. ROMANA SAEHENG takes the utmost care with respect to exposure, transportation, and processing the photographs. However, in the unlikely event, that photographs have been lost, stolen, or destroyed for reasons within or beyond ROMANA SAEHENG control, ROMANA SAEHENG liability is limited to the return of all payments received for the event package. The limit of liability for a partial loss of originals shall be a prorated amount of the exposures lost based on the percentage of total number of originals.

CANCELLATIONS: In the event of cancellation, the reservation fee or amounts paid to date are non-refundable. It shall be liquidated damages to ROMANA SAEHENG in the event of a breach of contract by CLIENT. The CLIENT shall also be responsible for payment for any materials charges incurred up to the time of cancellation.

In the event the CLIENT request to postpone services, a request to postpone must be in writing and occur at least 2 months before booked date for elopement or midweek packages or at least 3 months before booked date for all other packages. A postponement can be rescheduled within one calendar year of original date and subject to availability. ROMANA SAEHENG reserves the right to charge additional fees, should the rescheduled date incur additional cost, ROMANA SAEHENG will work cooperatively towards a new date suitable to all parties involved.

COVID (and the like): Should an unlikely event arise, (that is the fault of neither the CLIENT nor ROMANA SAEHENG), ROMANA SAEHENG will happily transfer the booking to another similar date (within one calendar year of the original date) free of charges and fees. Other options, at the discretion of ROMANA SAEHENG, may also be offered, such as a credit note for other services.

An example of such an event, is a government directive directly impacting the wedding, resulting in the wedding not being able to go ahead. Note: Border closures do not prevent a wedding from going ahead unless the couple are unable to enter Qld.

COMPLETION SCHEDULE: Delivery of USB with edited high resolution images may 2 - 6 weeks. Photographic prints take approximately four weeks after ordering. The CLIENT must place any print and/or album order within 2 months of their wedding date, or risk changes to the agreement at the discretion of ROMANA SAEHENG. Albums can take up to eight weeks after proof approval and ordering.

I have read and understood the terms and conditions above. I hereby agree to the terms of this agreement.

Signed _____ (Partner 1) Date _____ Signed _____ (Partner 2) Date _____

Payment options: Please tick payment type and payment option

- Direct deposit: Bank: BOQ | Account name: Romana Saeheng | BSB: 124 025 | Account no: 2070 5513
- Cash: In person only Visa or Mastercard: An invoice will be issued via MYOB with a secure link.
- 50% reservation fee with balance due two weeks before the big day - ____/____/____
- Up front CASH with a 10% discount on package - Discount amount \$_____ (In person only - receipted on spot)
- Up front bank deposit or credit card payment with a FREE print package - 4 8x12in prints, 10 6x8in prints

Please return contract / booking form to:

Romana Saeheng info@romana.com.au or 148 Gordon St, Ormiston 4160